Miles Regular Council Meeting

Miles City Hall

July 6, 2022

Miles City Council met in regular session on July 6, 2022 @ 6:00 p.m. at Miles City Hall. PRESENT: N. Corlis, M. Leamy, D. Ernst, R. Lawrence, and D. Chrest. Mayor Pro-tem Nancy Corlis presided.

APPROVAL OF AGENDA: Council member M. Leamy made a motion to approve the agenda as presented, it was seconded by council member D. Ernst. Motion carried. Ayes 5, Nays 0.

CONSENT AGENDA: Council member D. Ernst made a motion approve the consent agenda, including the minutes of the previous meeting, paid, unpaid, financial statements, sewer, police and maintenance reports, council member M. Leamy seconded the motion. Motion carried. Ayes 5, Nays 0.

MAINTENANCE REPORT: Presented by Paul Maze.

WATER REPORT: Paul Maze updated the council that the automated system has been installed at the well houses. Miles Telephone Co. had to order another black box since they were not communicating together.

CLERK’S REPORT: The city clerk reported she’s been having troubles with her computer and copier communicating together and has notified an IT from Maquoketa to correct the problem.

Brenda also shared the City of Miles has been awarded $25,000.00 from the Jackson County Rural Transportation Program for the construction of Ferry Road.

NEW BUSINESS:

Council member D. Ernst made a motion to accept the resignation of Dane Johnson as Mayor, council member R. Lawrence seconded the motion. Motion carried. Ayes 5, Nays 0.

Council member M. Leamy made a motion to fill the vacancy of Mayor by appointment, council member D. Chrest seconded the motion. Motion carried. Ayes 5, Nays 0. The clerk will publish a notice in the paper for residents to submit a letter of interest.

Council member D. Ernst made a motion to approve the 3rd and Final Reading of Ordinance 2022-2, An Ordinance Amending Title II Policy and Administration Chapter 8 of the Miles Municipal Code Automated Traffic Enforcement, council member M. Leamy seconded the motion. Motion carried. Ayes 5, Nays 0.

Mayor Pro-tem Corlis approached the council on the wage that was approved for Brenda Tebbe at the June meeting. After some research of the past clerk’s wages, she feels her wage needs to be amended. Mayor Pro-tem Corlis asked for any suggestions from the council. Council member M. Leamy asked what the wages were for surrounding town for city clerks. Brenda had received from clerk’s net wages, benefits, years of service based on Miles population. After reviewing those wages, council member M. Leamy suggested to raise Brenda’s wage to $22.00/hr. Council member D. Ernst made a motion to amend Res. 2022-18, A Resolution setting wages for city employees for the City of Miles effective July 1, 2022, it was seconded by council member M. Leamy. Motion carried. Ayes 5, Nays 0.

Council member D. Ernst made a motion to approve the Jackson County Secondary Roads Agreement for the Rural County Transportation Program (RCTP) Project, council member M. Leamy seconded the motion. (By approving this agreement this will allow the City of Miles to received $25,000.00 for the Ferry Road Project). Motion carried. Ayes 5, Nays 0.

Council member M. Leamy made a motion to approve Payment No. 4 to Connolly Construction in the amount of $19,468.35 for payment of stored material, it was seconded by council member D. Chrest. Motion carried. Ayes 5, Nays 0. Council member D. Ernst suggested to contact Origin Designs on project start date. Clerk will report back with the information.

Brenda provided a rate analysis for water, sewer, and garbage. With the loan for the Sewer project, the City of Miles had a rate analysis done by Speer Financial to determine a monthly rate for the resident of Miles to cover the debt. It was determined to charge a flat fee rate increase of $52.00 per month per account on top of the current sewer charge. Brenda will provide an Ordinance reflecting these changes.

With the city increasing water, sewer and garbage rates. The city will conduct a public hearing before each reading so the residents can voice their concerns and questions. Council member D. Ernst made a motion to set a public hearing for water, sewer, and garbage rates on Wednesday, August 3rd at 6:00 p.m., council member R. Lawrence seconded the motion. Motion carried. Ayes 5, Nays 0.

City Clerk Brenda Tebbe spoke with Patti Schmidt, Elementary Principal of Easton Valley and informed her of the truck route signs (truck route- Section and Wilson). Patti stated her concern was if the buses travel the truck route, they will be in the middle of parents dropping off their kids. Patti informed me the reason the buses travel Ferry Road and Allen St. it’s direct path to the back of the school where they unload the children and avoid all of the chaos with the parents dropping of their kids out front. Council agreed to wait and address this issue when school is in session.

The city is sponsoring a dance after the City/Thresher Celebration parade on Friday evening, July 15th. The city has hired “Staff Infection” and needs payment approval for this event. Council member R. Lawrence made a motion to approve payment of $750.00 to “Staff Infection” for the City/Threshers Celebration, council member D. Chrest seconded the motion. Motion carried. Ayes 5, Nays 0.

The city reviewed building setbacks for the Restricted Residence District. The Ordinance states a “Residential accessory use” is a building structure customarily used in conjunction with a dwelling, namely a storage shed, or tool or “summer” house not exceeding one-hundred (100) square feet area, or a private swimming pool properly fenced and screened not exceeding one hundred (100) square feet. “The entire City of Miles shall be considered a restricted residence district.” As the Ordinance states, this prevents any large sheds being built on a vacant lot.

Wiring for well house and park has been tabled until we receive bids.

Clerk informed the council she was approached about any remaining dirt after a construction needed to stay on their property, with researching records and covenant it is council’s opinion the dirt belongs to the resident/homeowner.

Maintenance employee, Paul Maze informed the council the tubes at Industrial Park are plugged with rock. After some discussion council agreed to research a permanent solution.

Purchasing 2 tires for the lawn mower was tabled until next Spring.

Maintenance employee, Paul Maze provided a quote on calibrating the city flow meter. Council agreed to receive another bid.

After last weekend, council direct city clerk to prepare a Fireworks Ordinance for the City of Miles.

Council member D. Ernst made a motion to approve Class “C” Liquor License for Stalker’s Pub with Sunday Sales, it was seconded by council member R. Lawrence. Motion carried. Ayes 5, Nays 0.

ADJOURNMENT - Council member M. Leamy made a motion to adjourn the meeting, seconded by council member D. Ernst. Meeting adjourned at 7:11 p.m. Motion carried. Ayes 5, Nays 0.

|  |  |  |
| --- | --- | --- |
| CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| ACCESS SYSTEMS | SHARP COPIER AGREEMENT | 64.61 |
| ALLIANT ENERGY | ELECTRIC UTILITY | 194.09 |
| BADRICKS' SERVICE & SALES | 225DI GRASSHOPPER/DISCHARGE | 2,853.02 |
| BLACKHILLS ENERGY | NATURAL GAS | 85.21 |
| CITY OF PRESTON | POLICE PROTECTION-JULY | 2,548.00 |
| CLINTON NATIONAL BANK | FED/FICA TAXES | 942.61 |
| ECIA | DUES JULY-JAN | 293.76 |
| GERARDY OUTDOOR POWER | BAR & CHAIN OIL | 60.92 |
| GRUHN ELECTRIC | WORK ON BATHROOM LIGHTS | 178.58 |
| IOWA LEAGUE OF CITIES | MEMBERSHIP DUES | 464 |
| IPERS | IPERS | 799.95 |
| J.L.FRANKS | BOLTS,WASHER, BATTERY | 31.69 |
| JCATA | ANNUAL DUES JULY 2022-2023 | 60 |
| JESSE'S AUTOMOTIVE & MINI | FUEL/DIESEL | 1,283.40 |
| MASTER CARD | FLAGS | 413.85 |
| MATT PARROTT/STOREY KENWORTHY | RECEIPT BOOKS | 84.31 |
| MIDWEST PATCH | DOUBLE RIDGETD WARNING FLAGS | 800 |
| MILES TELEPHONE CO. | INTERNET/PHONE | 180.15 |
| O'REILLY AUTO/FIRST CALL | EARPLUGS,BATTERY,VEST | 41.96 |
| QUILL CORPORATION | BOX OF COPY PAPER | 37.49 |
| REPUBLIC SERVICES #897 | GARBAGE COLLECTION | 4,036.10 |
| TREASURER OF STATE | STATE WITHHOLDING | 651.51 |
| EMPLOYEES | SALARIES | 2132.83 |
| MAYOR & COUNCIL | SALARIES | 3078.31 |
| TOTAL GENERAL FUND |  | **21316.35** |
| ROAD USE |  |  |
| ALLIANT ENERGY | ELECTRIC UTILITY | 590.59 |
| BADRICKS' SERVICE & SALES | 225DI GRASSHOPPER/DISCHARGE | 2,733.33 |
| CLINTON NATIONAL BANK | FED/FICA TAX | 164.95 |
| IPERS | IPERS | 88.66 |
| JESSE'S AUTOMOTIVE & MINI | FUEL/DIESEL | 610.16 |
| MID-AMERICAN RESEARCH CH | HDZONE YELLOW, BLUE HANDICAP, | 730.5 |
| TREASURER OF STATE | STATE TAX | 26.85 |
| EMPLOYEES | SALARIES | 663.69 |
| TOTAL ROAD USE |  | **5608.73** |
| 28E RUT FUND |  |  |
| ALLIANT ENERGY | ELECTRIC UTILITY | 590.58 |
| 28E ROAD USE |  | **590.58** |
| ECONOMIC DEVELOPMENT |  |  |
| JACKSON CO ECONOMIC ALLIANCE | INVESTMENT AGREEMENT | 1,000.00 |
| TOTAL ECON. DEVELOP. |  | **1,000.00** |
| DEBT SERVICE |  |  |
| CLINTON NATIONAL BANK | PRINCIPAL/INTEREST | 1,679.60 |
| TOTAL DEBT SERVICE |  | **1,679.60** |
| WATER FUND |  |  |
| ACCESS SYSTEMS | SHARP COPIER AGREEMENT | 32.3 |
| ALLIANT ENERGY | ELECTRIC UTILITY | 744.82 |
| BLACKHILLS ENERGY | NATURAL GAS | 37.73 |
| CLINTON NATIONAL BANK | FED/FICA TAXES | 288.58 |
| HAWKINS, INC. | AZONE | 279.05 |
| IOWA DEPARTMENT OF NATURAL RES | ANNUAL WATER FEE7/2022/2023 | 44.94 |
| IPERS | IPERS | 222.07 |
| LAUREN CORLIS | MILEAGE/SAMPLES | 52.65 |
| MASTER CARD | FLAGS,POSTAGE,FLASH DRIVE | 87 |
| MATT PARROTT/STOREY KENWORTHY | RECEIPT BOOKS | 42.16 |
| PRESTON READY MIX | 1' CLEAN-WATER SHUT OFF | 237.61 |
| QCANALYTICAL SERVICES LLC | DRINKING WATER TEST | 501 |
| QUILL CORPORATION | BOX OF COPY PAPER | 18.75 |
| TREASURER OF STATE | WET EXCISE TAX | 468.42 |
| TRENKAMP ELECTRIC | REPLACE BREAKER @MAIN PUMPHOUS | 1,108.94 |
| EMPLOYEES | SALARIES | 1,135.02 |
| TOTAL WATER FUND |  | **5,301.04** |
| SEWER FUND |  |  |
| ACCESS SYSTEMS | SHARP COPIER AGREEMENT | 32.31 |
| ALLIANT ENERGY | ELECTRIC UTILITY | 1,149.94 |
| BADRICKS' SERVICE & SALES | 225DI GRASSHOPPER/DISCHARGE | 2,733.33 |
| CLINTON NATIONAL BANK | FED/FICA TAX | 224.47 |
| IPERS | IPERS | 168.87 |
| JERRY'S PLUMBING | PUMP,DISPOSE | 3,575.00 |
| MASTER CARD | FLAGS,POSTAGE,FLASH DRIVE | 110.8 |
| MATT PARROTT/STOREY KENWORTHY | RECEIPT BOOKS | 42.16 |
| QCANALYTICAL SERVICES LLC | WASTE WATER TEST | 708.97 |
| QUILL CORPORATION | BOX OF COPY PAPER | 18.75 |
| TREASURER OF STATE | GARBAGE,SEWER SALES TAX | 81.13 |
| USA BLUE BOOK | PH/SEWER | 29.09 |
| CONNOLLY CONSTRUCTION | PAYMENT NO 4 SEWER PROJECT | 19,468.35 |
| ECIA | WASTEWATER TREAT.FAC PROJECT | 306.88 |
| JCLL ENTERPRISES | WASTE WATER SYSTEM OPER. | 1,000.00 |
| ORIGIN DESIGN | WASTEWATER TREST. 2020 | 753.25 |
| EMPLOYEES | SALARIES | 917.82 |
| TOTAL SEWER FUND |  | **31,321.12** |
| CEMETERY-MUN. ENTER |  |  |
| CLINTON NATIONAL BANK | FED/FICA TAXES | 408.13 |
| EASTERN IOWA PLUMBING & H | DUG GRAVE 5-31-2022 | 250 |
| IPERS | IPERS | 159.58 |
| TREASURER OF STATE | STATE TAXES | 63.15 |
| EMPLOYEES | SALARIES | 1826.29 |
| TOTAL CEMETERY MUN-ENTER |  | **2707.15** |
| Accounts Payable Total |  | **69,524.57** |
| JUNE EXPENDITUES |  |  |
|  |  |  |
| JUNE REVENUES |  |  |
| GENERAL FUND |  | 9196.92 |
| ROAD USE TAX |  | 29080.27 |
| 28E RUT |  | 3928.06 |
| ECONOMIC DEVELOPMENT |  | 2034.13 |
| DEBT SERVICE |  | 11757.2 |
| PERPETUAL CARE |  | 200 |
| WATER FUND |  | 7503.79 |
| SEWER FUND |  | 29417.66 |
| CEMERTY-MUN ENTERPRISES |  | 1500 |
| TOTAL REVENUES |  | 94618.03 |