

REGULAR COUNCIL MEETING
MARCH 24, 2026 AT 6:30 P.M.
MILES CITY HALL

Mayor Brandon Meyer called the regular council meeting to order at 6:30 p.m. at City Hall. N. Corlis, A. Petersen, N. Voss and R. Wilslef were present. L. Horst attended by via phone. Mayor Brandon Meyer presided.

Agenda: The agenda was approved unanimously.

GUESTS: Police Officer Joel Driscoll, Dennis Johnson, Deb Chrest, Amanda Dupont, Mike Hager, Jesse Jepsen, Larry and Vicki Johnson, Paul Maze, and Glen Mommsen.

Amanda Dupont, ECIA, explained to the council that the Iowa Economic Development Authority has updated its processes and programs for applying for Community Development Block Grants. As a result, many of the required documents now need to be approved and signed earlier in the process. She noted that in the past these documents were presented after the funds were awarded, but the new guidelines require them to be completed in advance.

CONSENT AGENDA – N. Voss made a motion to approve the consent agenda, including the minutes of the previous meeting, paid, unpaid, financial statements, water, sewer, maintenance and police report, it was seconded by N. Corlis. Motion carried. Ayes 5, Nays 0.

Accounts Payable		
GENERAL FUND		
Access Systems	copier agreement	164.38
Master card	radio, water	66.34
Employees	salaries	4428.15
Alliant Energy	Electricity	739.85
AT Disposal	garbage/recycling	4285.71
Black Hills Energy	natural gas	466.86
City of Preston	Police protection	2667
Clinton National Bank	safe deposit box	45
IMFOA	clerks net	50
Keeney Welding	repair road grate	122.58
Lectronics Inc	Siren 7.5HP	12953.67
Master card	drip torch copy paper	459.34
Miles Telephone Co.	phone/internet	152.78
O'Reilly Auto Parts	gauge, air chuck	35.37
Preston Times	minutes, expnedPH	485.09
Ripeva	firewall	62.5
Schoenthaler, Bartelt, kahler	332 Ferry Road	390
Trea., State of Iowa	sales tax	78.54
General Fund Total		27653.16
Road Use Tax		
Alliant Energy	Electricity	560.97
Road Use Fund total		560.97
28E RUT		
Alliant Energy	Electricity	560.96
Total 28E RUT		560.96

WATER FUND		
Access Systems	copier agreement	82.2
Paul Maze	Water sample UPS	68.95
Employees	salaries	4546.46
Test Inc	voc, soc samples	1962
Alliant Energy	Electricity	637.71
Black Hills Energy	natural gas	71.33
Hawkins	Azone	240.34
IAMU	dues	724
Jesse's Auto & Mini Mart	fuel/truck	46.23
Master card	driptorch cospaper	251.04
Miles Lumber Hardware	tape,tanklever,cable ties	47.22
Origin Designs	water meter/main	13724.65
Ripeva	firewall	31.25
Test Inc	coliform/colilert	25
Trea., State of Iowa	wet Excise tax	436.05
Water Fund total		22894.43
SEWER SYSTEMS		
Access Systems	copier agreement	82.2
Employees	salaries	2629.98
Alliant Energy	Electricity	373.27
Jesse's Auto & Mini Mart	fuel/truck	46.22
Master card	driptorch cospaper	251.03
Miles Lumber Hardware	tape,tanklever,cable ties	47.21
Ripeva LLC	firewall	31.25
Trea., State of Iowa	sales tax	122.57
Sewer Fund Total		3583.73
Employees Benefit		
Employees	salaries	824.42
Employees Benefit Total		824.42
Economic Development		
ECIA	Keep Iowa Beautiful	500
Econ. Develop. Total		500
Cemetery Mun-Ent.		
Employees	salaries	395.65
Cemetery Mun-Ent Total		395.65
Debt Service		
Clinton National Bank	water tower	1431.59
Kubota Credit	tractor payment	1266.87
Debt Service Total		2698.46
Total Expenditures		59671.78
REVENUES		
General Fund		8865.07
Road Use		2420.85
Employees Benefit		231.46

28E RUT Fund		4483.47
Emergency Management		21.27
Economic Development		1982.27
Water Fund		8851.45
Sewer Fund		26470.55
Customer Deposit		200
Cemetery Mun-Enterprise		700
Total Revenues		54226.39

Maintenance Report - Reviewed and placed on file.

Clerk's Report – Submitted the JCRTP grant, which was due March 19, 2026.

NEW BUSINESS

Mike Hager, Associated Insurance Counselor Agent, presented the insurance premium proposal for the City of Miles. He informed the council that ICAP hired HCA Asset Management to conduct professional property valuations/appraisals on buildings and structures valued \$200,000 and greater. For your entity, valuations were an inspection, which initially resulted in several high replacement-cost estimates for the lagoon liners and deer fence. Brenda then contacted Origin Designs to obtain updated replacement values, which ultimately lowered the premium for Miles. Mike also noted that the premium increased by \$3,322 compared to last year. L. Horst made a motion to approve the ICAP Insurance Renewal for the City of Miles, seconded by R. Wilslef. Motion carried. Ayes 5, Nays 0.

Opening of Bids - 332 Ferry Road.

BAY WEST	90655
LANSING BROTHERS	59800
D.W. ZINSER COMPANY	33480
DECARLO FRMOLIYION	53500
MIDWEST DEMOLITION CON.	119000

N. Voss made a motion to award the bid for 332 Ferry Road to D.W. Zinser in the amount of \$39,330.00, seconded by R. Wilslef. After the meeting, the Clerk reviewed all submitted proposals and discovered an error in reading D.W. Zinser's bid. The correct total bid amount is \$33,480.00. Motion carried. Ayes 5, Nays 0.

The City Council reviewed the Spring 2026 Newsletter and approved the addition of the notice: "Please stay off the grass and do not drive on the headstones."

The Clerk asked the council for direction on how many NSF checks a person may have before being required to pay in cash. N. Voss suggested allowing two occurrences, and the council agreed to give individuals that opportunity. N. Voss then made a motion to approve Resolution 2026-10, a Resolution Establishing an NSF (Non-Sufficient Funds) Check Fee, with the addition of the two-time limit. The motion was seconded by A. Petersen. Motion carried. Ayes 5, Nays 0.

L. Horst made a motion to Res. 2026-11, A Resolution Establishing a Public Hearing for the City of Miles Community Development Housing Needs Assessment, seconded by R. Wilslef. Motion carried. Ayes 5, Nays 0.

N. Corlis made a motion to approve Res. 2026-12, A Resolution Establishing a Public Hearing for the 2026 Community Development Block Grant (CDBG) Application, seconded by A. Petersen. Motion carried. Ayes 5, Nays 0.

Andy Petersen made a motion to approve Res. 2026-13, A Resolution approving the City of Miles Affirmative Fair Housing Policy/Notice, it was seconded by N. Voss. Motion carried. Ayes 5, Nays 0.

L. Horst made a motion to approve Res. 2025-14, A Resolution approving the City of Miles Equal Opportunity, seconded by R. Wilslef. Motion carried. Ayes 5, Nays 0.

N. Voss made a motion to approve Res. 2026-15, A Resolution approving the City of Miles Code of Conduct, seconded by N. Corlis. Motion carried. Ayes 5, Nays 0.

Andy Petersen made a motion to approve Res. 2026-16, A Resolution adopting the Iowa Economic Development Language Access Plan for the 2026 Community Development Block Grant (CDBG) Application, L. Horst seconded the motion. Motion carried. Ayes 5, Nays 0.

N. Voss made a motion to adopt the Iowa Economic Development Language Access Plan for CDBG-Dr Programs, it was seconded by A. Petersen. Motion carried. Ayes 5, Nays 0.

N. Corlis made a motion to approve Res. 2026-17, A Resolution for City of Miles Policy on the Prohibition of the Use of Excessive Force, L. Horst seconded the motion. Motion carried. Ayes 5, Nays 0.

N. Voss made a motion to adopt the City of Miles Procurement Policy; it was seconded by N. Corlis. Motion carried. Ayes 5, Nays 0.

Andy Petersen made a motion to adopt the City of Miles Residential Anti-Displacement and Relocation Assistance Policy, seconded by N. Voss. Motion carried. Ayes 5, Nays 0.

Motion was made by L. Horst to approve the mayor to sign the following documents, seconded by N. Voss. Motion carried. Ayes 5, Nays 0.

- a. HUD 424-B Federal Assurance form-
- b. HUD 2880 Applicant Disclosures form-
- c. 2 CFR 200 Completion Certificate of Compliance form

The Clerk reported that Access Systems presented a promotional offer with a lower monthly cost than the City's current agreement. At the Mayor's direction, a comparative quote was obtained from Copy Systems. Following review, a motion was made by N. Corlis and seconded by N. Voss to approve the copier agreement with Access Systems. While Copy Systems offered a lower cost if the city waited until October, Council determined the difference was not significant enough to warrant a change, noting satisfactory service with the current provider. Motion carried. Ayes: 5, Nays: 0.

Mayor announced the next Regular Council Meeting will be Wednesday, April 8th, 2026 at 6:00 p.m.

ADJOURNMENT - With nothing further to be brought before the city council. N. Corlis made a motion to adjourn the council meeting, seconded by N. Voss. Meeting adjourned at 7:20 p.m. Ayes 5, Nays 0.

Brandon Meyer, Mayor

ATTEST:

Brenda L. Tebbe, City Clerk